



## **NOTLEY GREEN COMMUNITY ASSOCIATION**

Registered Charity No 1058443

### **Great Notley Village Fete 13th July 2019 1pm to 9pm**

Our Village Fete is always a popular and busy event, raising funds for local charities and community groups. We are having a 'Circus' theme this year and have booked all the usual fairground attractions, plus the zorb balls, bungee trampolines, climbing wall and simulator. The large LED screen will be returning to broadcast the Wimbledon Ladies Final at 3pm. The dog show is also returning this year, with a fun show and we will again have a display of vintage cars. The festivities will again carry on into the evening with live music until 9pm.

If you would like to reserve a standard pitch of approx. 3m x 3m please complete the attached booking form and return it **by the 24<sup>th</sup> May**, to:

**Nicky Parkinson  
The Community Centre  
Notley Green  
Great Notley  
Braintree  
Essex  
CM77 7US**

Pitches are reserved on a first come basis and we'd love for you to decorate your stall in a circus theme. We also ask that as you are receiving this stall free of charge that you contribute to our raffle by way of a raffle prize. This can be dropped off at the Community Centre from the beginning of July or brought on the day.

**You will be allocated a standard pitch of approx. 3m x 3m and 2 chairs. Unfortunately, we are unable to provide tables this year.** As this is primarily an outdoor event we would strongly recommend that you also bring a garden gazebo in case of adverse weather or if very sunny and lack of shade.

**Access for setting up will be from 11.00am and vehicular access to the green will not be permitted after 12.30pm so please ensure that you arrive in plenty of time. We request that you do not pack away your stall before 5pm.**

Car parking for stallholders will be advised nearer the time.

Yours sincerely

Nicky Parkinson  
Notley Green Community Association



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**Stalls can only be secured upon receipt of your signed booking form. You will be allocated a standard pitch of approx. 3m x 3m to accommodate a standard gazebo.**

Name of Charity / Community Group:	
Registered address:	
Registered Charity No. (if applicable):	
Contact name:	
Contact telephone number:	Contact email address:
Nature of Charity/ Community Group and Proposed Stall:	
Preference for indoor or outdoor	
Additional information:	

Unfortunately, our liability insurance only covers stalls run and operated by the NGCA and will therefore not cover any other charities/community groups. We must insist that you have adequate insurance for your group, along with any certification that may be required. **By signing and returning our booking form, you are confirming that you have the relevant insurance and certification.**

Signed ..... Date .....

Print name .....